Bank Draft Application / Termination

Please Specify:	☐ Initiate Bank Draft	☐ Terminate Bank Draft
Service Address:		Date:

Name:			
Mailing Address:			
Phone No:	( ) -	Alternate No:	( ) -
Name of Bank:			
Routing Number:		Checking Account Number:	

	I authorize the City of Winnsboro to deduct from my checking account the amount of my monthly water bill and to make that deduction payable to the City of Winnsboro. I authorize the above named bank to pay my monthly utility bill and to deduct each payment from my checking account. I agree that each payment shall be the same as a check personally signed by me. I have the right to stop payment of a charge by timely notification to my bank and the City of Winnsboro prior to charging my account. I understand, however, that the bank and the City of Winnsboro each reserve the right to terminate this automatic bill payment service at any time.
	I request the City of Winnsboro to STOP deduct from my checking account the amount of my monthly water bill effective immediately.

Customer Signature:

NEW BANK DRAFTE: PLEASE PROVIDE A VOIDED CHECK AND ATTACH TO THIS DOCUMENT.

For Office Use	
Date:	Received by: