

# CITY OF WINNSBORO



## FEE SCHEDULE

### ALARM SYSTEM OPERATION

Service fee of \$50.00 for each response by the city to notification of activation of an alarm system which is determined to be a false alarm. The burglar alarm fee shall not exceed an amount of \$50.00.

(Ordinance 95I- 2016 adopted 1/12/16)

### ALCOHOLIC BEVERAGES

#### Special use permit required:

Consideration of an application for such special use permit by the city council shall follow a recommendation by the planning and zoning commission and payment of an application fee of two hundred fifty dollars (\$250.00).

#### Renewal of special use permit:

Annually by payment of a renewal fee of three hundred dollars (\$300.00), provided that all sections above have been complied with.

#### Consumption of alcoholic beverages on city-owned property; exception:

A fee of \$75 per event shall be payable at the time of application and the applicant must be a person or entity that would be eligible for a license to sell alcoholic beverages under the Texas Alcoholic Beverage Code and the applicant must, in addition to providing identifying information, also provide written assurance that the permittee shall clean up the designated area after the event and shall operate in compliance with state and local laws. If the application is denied, the application fee shall be refunded. Prior to the sale of alcoholic beverages in the designated area at the event, the permittee shall deliver to the city administrator or the city administrator's designee a true copy of the permittee's appropriate permit from the Texas Alcoholic Beverage Commission. The designated area permit issued by the city shall expire at the conclusion of the event or such other time as stated on the permit.

(Ordinance 865-2011 adopted 3/8/11)

## ANIMAL CONTROL

### Redemption fees:

- \$35 per animal
- \$10 each additional day

(Ordinance 936-2015 adopted 4/14/15)

### License tag fees:

- \$5 per animal

### Adoptions:

All adoptions must be spayed or neutered; adoption fees cover the cost to spay or neuter the animal and vaccinate for rabies.

- Adoption fee (not previously spayed or neutered): \$80
- Adoption fee (previously spayed or neutered): \$35
- There are no refunds for adoption fees if an animal is returned to the shelter.

(Ordinance 916-2014 adopted 10/14/14)

### Surrenders:

- Dogs \$45
- Cats \$45
- Nursing animals with litter (5 weeks or younger) \$45
- Nursing animals with litter (older than 5 weeks) \$45 per animal

(Ordinance 936-2015 adopted 4/14/15)

## BUILDING PERMITS

The zoning ordinance requires building permits and establishes the method for application. For any situation where a permit is required and not obtained fees are doubled. Regular building permit fees are listed below:

New Construction – Residential: Minimum fee: \$200.00 + \$0.10 per sq. ft.

New Construction – Commercial: Minimum fee: \$500.00 + \$0.10 per sq. ft.

Plan exam fee: One third (1/3) of permit fee

Remodel – Residential:	Minimum fee: \$50.00 + \$0.10 per sq. ft.
Remodel – Commercial:	Minimum fee: \$300.00 + \$0.10 per sq. ft.
Building Permit (Electrical):	\$50.00 per address
Building Permit (Plumbing):	\$50.00 per address
Gas Test Only:	\$25.00 per address
Building Permit (HVAC):	\$40.00 per address
Lawn Sprinkler System:	\$50.00
Curb cut/Driveway/Culvert:	\$50.00

- After the first inspection is made, there may be a charge of \$15.00 for each additional inspection the inspector is required to make because of defective workmanship or faulty material at any one job. In the event that work is begun before the required permit is issued, then all of the fees called for above shall be doubled.

- Re-inspection each (electrical/plumbing): \$15

Storage/non-dwelling structure:	Minimum fee: \$40.00 + \$0.10 per sq. ft.
Fence only:	\$25.00
Building Removal/Demolition:	\$75.00
Building relocated in the City:	Minimum fee: \$150.00 + \$0.10 per sq. ft.
Manufactured homes:	\$100.00
House Leveling:	\$25.00
Swimming Pool – Residential:	
Above Ground:	\$10.00
In Ground:	\$100.00
Swimming Pool – Commercial:	
Above Ground:	\$50.00
In Ground:	\$250.00
Sign (not in downtown district):	\$25.00 per sign
Customer Service Inspection:	\$30.00

- No permit is required nor fee charged for minor residential repairs. Minor repairs mean less important reconstruction or renewal of part of an existing building for the purposes of its maintenance.

(Ordinance 951-2016 adopted 1/12 / 16)

Examples Include:

- Painting
- Floor covering

- Broken windows
- Wallpaper
- Door replacement
- Small areas of deterioration
- Electrical fixture replacement or repair
- Plumbing fixture replacement or repair
- Stopped-up sewer lines
- Service of existing HVAC units
- Shingle replacement

Certificate of occupancy:

A certificate of occupancy shall be required when commercial use changes and for a residence vacant for more than 90 days. The certificate of occupancy shall be issued by the building inspector and shall include the building inspect, electrical inspection, plumbing inspection, and fire protection.

- New construction \$40.00
- Existing building \$30.00

Permit for temporary electrical installations:

When for good and sufficient cause, it is necessary to have electricity on any installation before a permanent certificate can be issued, the city electrical inspector may issue a temporary certificate, if all parts to which electrical current is applied are in safe and satisfactory condition. The requesting party shall pay to the city a fee of ten dollars (\$ 10.00). The temporary certificate shall be in force for a period of thirty (30) days from its issuance, and, if not complete within sixty (60) days, no other certificate shall be issued. A temporary service will not be permitted to make connections to a permanent service until a permanent certificate has been issued.

(Ordinance 887-2012 adopted 9/11/12)

## FARMERS MARKET AND VENDOR REGULATIONS

Vendor Registration Fee:

- Early Bird (January-March): \$25
  - After April 1st: \$50
  - Single Saturday: \$5
- The farmer's market board reserves the right to waive registration fees for special circumstances.

## FILM-FRIENDLY GUIDELINES

- Application processing fee: \$25

(Ordinance 958-2016 adopted 6/14/16)

## FINANCE

### Administration Fees:

- Returned check charge: \$35
- Variance and specific use permit: Charge for administrative services and expenses incurred in connection with a request for a specific use permit or a variance from the zoning ordinance shall be \$250.00, including media publication, postage, etc. The fee shall be paid in advance of the citizen notification process and shall be nonrefundable.

## FIRE PREVENTION AND PROTECTION

- Plan checking fee: \$100 per set for original submission / \$50 for resubmission (not credited to permit fees).
- Permit fees are \$50.00 for each automatic fire extinguishing system and each alarm and detection system.
- For sprinkler systems, the fee is increased by \$25 (residential) or \$50 plus \$1.75 per head (nonresidential).
- Fire system fees are payable in addition to all other fees.
- These fees are for mandated annual inspections to ensure compliance with the city and apply to any facility regulated by a governmental agency requiring an annual inspection for the purpose of fire and life safety:
  - Hospital: \$5 x number of beds
  - Day care center: \$65
  - Mental health facility: \$75
  - Nursing/assisted living facility: \$250
  - Any mandated inspection not otherwise classified: \$75
  - Follow-up inspection: \$75
  - After-hours inspection (2 hour minimum): \$75

(Ordinance 887-2012 adopted 9/11/12)

## LIBRARY

### Facility Fees:

- Meeting room rental: \$40.00
- Cleanup fee/deposit: \$25.00

### Fines:

- Books and audiobooks: \$0.25 per day.
- Paperback books and periodicals: \$0.10 per day.
- Movie media: \$1.50 per day.
- Black and white copies: \$0.25 per page.
- Color copies: \$0.35 per page.

### Faxing (sending or receiving):

- \$1.00 per page

(Ordinance 948-2015 adopted 12/8/15)

## MUNICIPAL AIRPORT

### Hangar and tie-down fees:

- Small hangar: \$100.00/month
- Large hangar: \$125.00/month
- Open Hangar: \$60.00/month
- Tie-down fee: Ten (10) days free, charge of \$2.00 per day thereafter

(Ordinance No. 945-2015 adopted 10/13/15)

### Access Fees

An access fee shall be charged via a written agreement to each through-the-fence operator (aircraft operator entering the airport from land adjacent to but not a part of the Winnsboro Municipal Airport) as follows:

#### A. Hangar space:

- Noncommercial operator: \$0.024 per sq. ft. per year
- Commercial operator: \$0.075 per sq. ft. per year

#### B. Paved ramp:

Private paved ramp necessary or required to get to a privately owned-hangar from the

airport.

- Noncommercial operator: \$0.010 per sq. ft. per year.
- Commercial operator: \$0.010 per sq. ft. per year.

## PARKS AND RECREATION

(Minimum rental period: 24 hours)

### City Depot Rental:

- Deposit: \$250
- Rental per day: \$200

(Adopted 11/14/2017)

### Civic Center Rental:

- Deposit: \$500
- Rental Fee: \$250
- Sound System Rental: additional \$50 per event:

- The sound system is meant to be strictly a public address system and is not intended for high volume musical performances and etc. After the event, the sound system will be inspected by city staff and any damage will result in forfeiture of all or part of the damage deposit.

(Adopted 11/14/2017)

### Jack Cross Pavilion:

- Deposit: \$150
- Rental Fee: \$100

- After paying the required deposit for the Jack Cross Pavilion, no rental fee shall be required of the Winnsboro Independent School District, Agriculture Department; however they may make a cash contribution if they desire to help maintain the facility.

(Ordinance 925-2015 adopted 1/13/15)

### Park Restrooms for large events:

- Refundable Deposit (up to 150 people): \$150
- Refundable Deposit (over 150 people): \$500

- Waiver of Fees: Fee waivers may be granted by City Council. Any entity desiring to be considered for this waiver must apply in advance in order for this to be considered and attend a regularly scheduled meeting of the city council to make the request. Limit to 1 fee waiver per organization per calendar year.

### Swimming Pool:

An admission shall be defined as one entry and one exit of the pool facility during operating hours. No temporary leaves will be allowed

- General Admission: \$5.00
- 30-Entries pass: \$100.00

### Private Parties:

- Cleaning Deposit: \$150.00
  - Party count of 50 or less: \$75.00 per hour
  - Party count of 51 to 75: \$100 per hour
  - Party Count of 76 to 100: \$150 per hour
- Maximum of 3 hours per party

## PEDDLERS, SOLICITORS AND ITINERANT VENDORS

All peddlers, solicitors or itinerant vendors not exempted by section 4.02.006 of this code shall pay a permit fee of \$50 per day. If any person engages in any activity coming under the provisions of article 4.02 of this code through one or more agents or employees, such person shall pay an additional \$5 for every additional agent or employee so engaged.

(Ordinance 961-2016 adopted 7/12/16)

- Replacement permit: \$5

## SEXUALLY ORIENTED BUSINESSES

- Annual fee: \$2,000
- In addition to the fee required above, an applicant for an initial sexually oriented business license shall at the time of making application, pay a nonrefundable fee of \$300 for the city to conduct a survey to ensure that the proposed sexually oriented business is in compliance with the location restrictions set forth.
- Each employee of a sexually oriented business shall pay a \$50.00 annual fee with each application.



(Ordinance 887-2012 adopted 9/11 /12)

## SIGNS IN DOWNTOWN BUSINESS DISTRICT

Fees shall be \$25.00 per each additional sign, after the first two are free, with an additional \$35.00 per sign with electricity.

- Billboard signs (each side): \$200
- Logo signs:
  - Valuation (\$0.00-\$3,000.00): \$100.00
  - Each additional valuation per \$1,000.00: \$10.00.

(Ordinance 887-2012 adopted 9/11/12)

## UTILITIES

### Collection charges:

- Residential garbage collection (twice a week pick-up): \$20.28

(Ordinance 972-2017 adopted 12/12/17)

- Commercial garbage collection: All commercial customers are billed by Sanitation Solutions

(Ordinance 920-2014 adopted 11/12/14)

## WATER AND SEWER RATES

### Water and sewer taps:

- Water:

<u>Meter Size</u> (Including cost of meter/materials/labor)	<u>Meter Cost Only.</u>	<u>Meter and Tap Cost</u>
3/4" X 5/8"	Cost plus 15%	\$946.45
1"	Cost plus 15 %	\$1,002.80
1-1/2"	Cost plus 15%	\$1,802.05
2"	Cost plus 15%	\$1,986.05

Any taps over 2" will be contracted out. In the event a customer requests the city to

install a new meter, where the tap has already been made and the box is in place, the fee shall be the actual cost of the meter, plus cost of materials and labor.

- Sewer:

<u>Service Line Size</u>	<u>Cost</u> (including cost of meter/materials/labor)
4"	\$800.00
6"	\$1,000.00
8" or larger	by contract

- Taps within a subdivision shall be installed in accordance with water and sewer fee sections above.
- Road boring is at the expense of the customer.

(Ordinance 887-2012 adopted 9/11/12)

Water rates:

- Minimum rates for inside-city- limit users

<u>Meter Size</u>	<u>Monthly Rate</u> (including first 1,000 gallons' metered water)
3/4"	\$24.00
5/8"	\$24.00
1"	\$42.00
1-1/2"	\$66.00
2"	\$110.40
3"	\$216.00
4"	\$420.00
6"	\$696.00

- Usage fee over minimum (per 1,000 gallons of water)

1,001-12,000	\$5.10
12,001-50,000	\$5.22
50,000 +	\$5.34

(Ordinance 898-2013 adopted 9/10/13)

- Residential yard meters: shall be charged \$13.50 per month, which includes the

first 1,000 gallons of metered water, plus the per-gallon usage fee set forth. The user shall have the option to temporarily disconnect service to a yard meter during months not used by requesting the water department to temporarily disconnect. A reconnect fee of twenty dollars (\$20.00) shall be assessed when the user requests the residential yard meter be returned to active service.

(Ordinance 887-2012 adopted 9/11/12)

Sewer rates for city water customers:

Minimum charges for sewage services furnished by the city to customers who are also users of city water are hereby fixed at the following rates, based on meter size:

<u>Meter Size</u>	<u>Meter Size</u> (Including first 1,000 gallons of metered water)
3/4"	\$18.00
5/8"	\$18.00
1'	\$38.40
1-1/2"	\$63.60
2"	\$110.40
3"	\$216.00
4"	\$420.00
6"	\$696.00

Usage fee over minimum (1,000 gallons):

- o \$3.00 per 1,000 gallons of water

(Ordinance 898-2013 adopted 9/10/13)

Disposal of portable toilet waste:

- o Registration/permit fee: \$25 annually for each vehicle used for transport and disposal of solid waste.

(Ordinance 937-2015 adopted 5/12/15)

Outside City limit water fees:

The minimum fee for users outside the city limits will be two times the minimum rate for inside-city-limit users, and the rate for each additional 1,000 gallons thereafter shall be the same as the inside-city rate, as registered by the customer's water meter.

(Ordinance 887-2012 adopted 9/11/12)

### Deposit to assure payment:

Each purchaser or consumer of city water, sewer and/or sanitation service, at the time of making application for said service, shall make a deposit with the city in the following manner:

- Residential:
  - Property owner: \$150
  - Tenant/Renter: \$200
  - Landlord: \$75
  
- Commercial:
  - All Commercial: \$300
  
- Account Establishment Fee:
  - All applicants: \$10
  
- Transfer of Service:
  - All applicants: \$25
  
- Temporary Disconnect:
  - All applicants: \$10

(Ordinance 979-2018 adopted 5/8/18)

### Bulk Water Rates:

There shall be bulk water sales from city-treated water, for a person/contractor performing work for the city or within the city limits, and the work being performed necessitates the use of bulk water. The water shall be regulated by a city employee while the truck is filling.

- Water bulk rate: \$18 per 1,000 gallons.

### Temporary Connection:

(Each temporary connection is for a maximum of 5 days)

- Real Estate Inspection: \$25
- Clean-up Connection: \$25

(Ordinance 887-2012 adopted 9/11/12)

### TCEQ Billing:

- Recovering cost of wastewater discharge permits, water plant registration and inspections: \$.70 per month

(Ordinance 939-2015 adopted 7/14/15)

### Non-Payment Fee:

- Discontinuance of service and reconnection: \$30 per incident
- More than one nonpayment fee in a 12-month period: \$60 per incident

### Equipment tampering:

Costs listed below are for actual damage to the meter and/or radio or connecting cable. Potential costs related to meter tampering/criminal mischief:

- 5/8 x 3/4" meter set: \$380 + 25% penalty (\$95.00) = \$475
- 1" meter set: \$445 + 25% penalty (\$111.25) = \$556.25
- 1-1/2" meter set: \$715 + 25% penalty (\$178.75) = \$893.75
- 2" meter set: \$865 + 25% penalty (\$216.25) = \$1,081.25

➤ Criminal mischief charges may be considered as well.

Costs listed below are for disconnecting meter to the meter transmission unit (MTU) connection:

- First trip: \$40; cord will have anti-tamper seal placed on it.
- Second trip: \$100; seal replaced.
- Third trip: \$500; meter will be removed and not replaced until charges paid.

➤ Criminal mischief charges may be considered as well.

(Ordinance 951-2016 adopted 1/12/16)

### Disposal of portable toilet waste:

Fees for disposal will be imposed according to the following schedule:

- 250 gallons: \$15.00
- 500 gallons: \$30; or \$0.06 per gallon if measured and certified by the driver

(Ordinance 937-2015 adopted 5/12/15)

- Industrial waste permit: \$200

(Ordinance 887-2012 adopted 9/11/12)